

WASHINGTON TOWNSHIP SCHOOL DISTRICT

BOARD OF EDUCATION

AGENDA

Workshop

August 29, 2016

7:00 P.M.

Board of Education
2434 Rt. 563
Egg Harbor City, NJ 08215

Washington Township Board of Education

August 29, 2016 7:00 P.M.

1. VISION STATEMENT:

Washington Township Schools aim to:

- Create an inviting learning environment that blends an assortment of instructional techniques while accepting all learning styles and abilities.
- Inspire our students to become global competitors who make responsible choices while building a strong sense of community.
- Cultivate life-long learners that embrace the value of education.

2. MISSION STATEMENT:

Based on the belief that Green Bank School maintains a positive and safe learning environment, our mission at Green Bank School is to promote physical, social, and emotional well-being. This is accomplished within a student-centered environment that differentiates instruction while adhering to the state and national standards with highly qualified teachers.

3. CALL TO ORDER

4. STATEMENT TO THE PUBLIC

This meeting is called to order under the New Jersey Open Public Meetings Act. The Secretary certifies that all requirements have been met. I, Jeremy Senn, Board President, call this meeting to order at _____.

5. OPEN PUBLIC MEETINGS STATEMENT/SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies as any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be given by having the date, time, and place mailed to the clerk of the municipality and posted on the Administrative Office’s bulletin boards.

6. ROLL CALL

_____ Mr. Bartling	_____ Mrs. Lee
_____ Mrs. Del Nero	_____ Mrs. Melita
_____ Mrs. Ford	_____ Mr. Scamoffa
_____ Mr. Senn	

Required Personnel: ____ Ms. Karen Gfroehrer ____ Mr. Ronald Sahli ____

7. FLAG SALUTE

8. PRESENTATIONS – Tax Levy Presentation presented by Karen Gfroehrer

9. RESOLUTION FOR EXECUTIVE SESSION (IF NEEDED)

Motion by _____ and seconded by _____ to enter executive session:

RESOLVED, that Washington Township Board of Education shall meet in Executive Session for the purpose of discussing personnel, legal and student matters.

FURTHER RESOLVED, that the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

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Vote: ___ ayes ___ nays ___ absent ___ abstain`

10. COMMENTS FROM PUBLIC ON AGENDA ITEMS ONLY

This meeting will now be open to the public for comments only on specific agenda items. If your comments pertain to students, personnel, litigation, or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not generally discuss such items in public.

- Please state your name and address.
- Comments must be limited to two minutes per person.

11. BOARD OF EDUCATION BUSINESS

- Correspondence
- Old Business
- New Business
 - Reducing the number of board meetings
 - Reducing the number of board members
 - NJSBA Conference – October 25-27, 2016 (\$1,400 per group or \$275 per member)

12. MINUTES

Motion by _____ and seconded by _____ to approve the minutes for the following meetings as submitted by the School Business Administrator/Board Secretary to be accepted:

- June 27, 2016: Regular Meeting

Vote: ___ ayes ___ nays ___ absent ___ abstain

13. RECOMMENDATIONS OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Motion by _____ and seconded by _____ to approve items 13A through 13G3.

A. Board of Education Monthly Financial Certifications: May & June

RESOLVED, pursuant to *N.J.A.C. 6A:23-11(c)4* the Board certifies that according to the Board Secretary's Certification as of May 31, 2016 and June 30, 2016, after review of the Secretary's Budget Reports for May 31, 2016 and June 30, 2016, as submitted, to the best of their knowledge:

- ✚ no major account or fund has been over-expended no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of *N.J.A.C. 6A:23-11(b)* and *N.J.A.C. 6A:23-2-11(c)3&4* and
- ✚ that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept **Board Secretary's Certifications**:

Treasurer's report for May & June 2016
Board Secretary's report for May & June 2016

Pursuant to Administrative Code, *N.J.A.C. 6A: 23-2.11@(3)* I, Karen Gfroehrer, Board Secretary, certify that as of May 31, 2016 and June 30, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Washington Township Board of Education pursuant to *N.J.S.A. 18A: 22-8.1*. In

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accordance with *N.J.A.C. 6A:23-2.11*©2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June 2016.

B. Approval of Expenditures:

1. Recommend approval of Total Payroll Expense for:
 - June 13, 2016 \$24,034.24
 - June 16, 2016 \$43,819.80
 - June 30, 2016 \$ 444.13
2. Recommend approval of the following bills lists as per attached:
 - June 30, 2016 bills list in the amount of \$197,935.82
 - July 31, 2016 bills list in the amount of \$270,739.78
 - August 31, 2016 bills list in the amount of \$48,445.22

C. Approval of Transfers:

- Recommend approval of Expense Account Adjustment #000030 to #000037 for May 2016, as per attached.
- Recommend approval of Expense Account Adjustment #000038 to #000042 for June 2016, as per attached.

D. Request for Proposal:

None

E. Grants:

1. **RESOLVED**, the Washington Township Board of Education enter into a consortium with the Mullica Township School District for the following grants:
 - NCLB Title IA
 - NCLB Title IIA
 - IDEA Basic
 - IDEA Preschool

F. Contracts:

1. **RESOLVED**, the Washington Township Board of Education enter into a tuition contract agreement with the Mullica Township Board for 20 regular education students in grades 6-8, at a per pupil cost of \$11,668; 29 regular education students in grade 1-5, at a per pupil cost of \$10,630, and 11 regular education students in Preschool and Kindergarten at a per pupil cost of \$15,669 for a total revenue to the District of \$713,989 for the 2016-2017 school year. A 2015-2016 prior year credit in the amount of (\$41,484) will be applied. The total adjusted tuition to be received for the 2016-2017 school year is \$672,505.
2. **RESOLVED**, the Washington Township Board of Education enter into a tuition contract agreement with the Mullica Township Board of Education for 1 special education student at a cost per pupil of \$30,000, for a total revenue to the District of \$30,000 for the 2016-2017 school year. A 2015-2016 prior year adjustment in the amount of \$8,630 will be applied. The total adjusted tuition to be received for the 2016-2017 school year is \$38,630.
3. **RESOLVED**, the Washington Township Board of Education enter into a tuition contract agreement with the Mullica Township Board of Education for a one-on-one aide for one student for a total cost to the District of \$16,412, for the 2016-2017 school year.

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4. **RESOLVED**, the Washington Township Board of Education enter into a tuition contract agreement with the Atlantic County Special Services School District (ACSSSD) for Extended School Year for one students at a cost to the district of \$2,200.
5. **RESOLVED**, the Washington Township Board of Education enter into a tuition contract agreement with the Atlantic County Special Services School District (ACSSSD) for the 2016-2017 school year for one student at a cost to the district of \$39,960. Payment will be deducted from State Aid.
6. **RESOLVED**, the Washington Township Board of Education enter into a tuition contract agreement with the Atlantic County Special Services School District (ACSSSD) for Extended School Year Personal Aide Services for one student at a cost to the district of \$2,300.
7. **RESOLVED**, the Washington Township Board of Education approve NJ Department of Human Services Commission for the Blind and Visually Impaired to provide services for one student for the 2016-2017 school year at a cost to the district of \$1,900. Payment will be deducted from State Aid.
8. **RESOLVED**, the Washington Township Board of Education enter into a contract with Systems 3000 for the annual visual fund accounting, personnel and payroll software at a corrected total cost of \$7,488 effective July 1, 2016.
9. **RESOLVED**, the Washington Township Board of Education approves Industrial Appraisal Company to provide a Market Value Appraisal of the Equipment associated with the Green Bank Elementary School. Total cost of \$2,870.
10. **RESOLVED**, the Washington Township Board of Education enter into a shared services contract agreement with the Mullica Township Board of Education for 2016-2017 treasurer services for a fee of \$2,500 (retroactive to July 1, 2016).

G. Approvals:

1. **RESOLVED**, the Washington Township Board of Education approves to void old paychecks as outstanding. The checks are as follow:
 Check #5010 \$ 43.71
 Check #5661 \$2,076.01
2. **RESOLVED**, the Washington Township Board of Education approve selling the following items to the Mullica Township School District:
 - a. Audiometer \$1.00
 - b. Miscellaneous Supplies \$1.00
3. **RESOLVED**, the Washington Township Board of Education approve returning the bench dedicated in Memory of Katie Murray to her mother.

_____ Mr. Bartling	_____ Mrs. Lee
_____ Mrs. Del Nero	_____ Mrs. Melita
_____ Mrs. Ford	_____ Mr. Scamoffa
_____ Mr. Senn	

H. Informational Items:

- The next regular meeting of the Board of Education to be held September 26, 2016.

14. COMMENTS FROM MEMBERS OF THE PUBLIC, BOARD AND STAFF ON GENERAL TOPICS:

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This meeting will now be open to the public on any topic. If your comments pertain to students, personnel, litigation, or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not generally discuss such items in public.

- * Please state your name and address.
- * Comments must be limited to two minutes per person.

15. RESOLUTION FOR EXECUTIVE SESSION (if needed):

Motion by _____ and seconded by _____ that the Board of Education shall meet in Executive Session for the purpose of discussing _____ matters.

FURTHER RESOLVED, that the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Time: _____

Vote: _____ ayes _____ nays _____ absent _____ abstain

16. RESUME PUBLIC PORTION OF MEETING

Motion by _____ and seconded by _____ to return to public session.

Time: _____

Vote: _____ ayes _____ nays _____ absent _____ abstain

17. ADJOURNMENT

Motion by _____ and seconded by _____ to adjourn meeting.

Vote: _____ ayes _____ nays _____ absent _____ abstain

Time: _____